**Exhibit B – Performance Requirements and Qualifications**

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| Competitive Solicitation: | No. 24-2T-001 – One Washington Program Quality Assurance |
| Bidder: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type/print full legal name of bidder company |

**Instructions**

1. Add bidder company’s name above and review the below Performance Requirements.
2. Mark YES or NO if bidder meets each requirement in **Bidder’s Compliance** column.
3. In the **Written Response** column for every requirement that indicates a "Written Response Required," provide a written response that addresses how bidder will meet the requirement. Limited responses may receive lower scoring than those that demonstrate knowledge of the subject matter. Bidder can include screen shots or diagrams if needed. Written responses must not reference or link to any material outside of this document.
4. Submit the exhibit as a Microsoft Word document and without modifying the font or formatting. If you need to print out this document for any reason, please note this document is size Legal 8.5” x 14”.

*Please note*: Not following any of the specified instructions might be grounds for the bid to be considered non-responsive.

| **Performance Requirements and Factors** | | | | | | **For Agency Use Only** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Requirement ID** | **Area** | **Performance Requirement and**  **Stated Business Need** | **Points Available** | **Bidder’s Compliance** | **Written Response** | **Evaluator Score** | **Evaluator Comment** |
| 1. | Experience | Please describe the level of experience for each QA service provider team member working under this SOW:   * Project and program management experience on projects comparable in size and scale to the One Washington program; or * Providing QA services to projects of comparable size and scale as well as experience leading large-scale, complex business transformation projects; | 40 points | Yes  No | Written Response Required. |  |  |
| 2. | Experience | Please outline your years of experience in large-scale complex business transformation projects, or in the analysis or oversight of complex funding and stakeholder engagement projects or IT systems projects.   * For example, mission critical systems, multi-year, multi-million-dollar budget, mixed and matrixed team of contractors and staff, highly visible with numerous internal and external stakeholders, technology and business process changes, multiple organizational units, with external oversight. | 20 points | Yes  No | Written Response Required. |  |  |
| 3. | Approach | Please describe your approach to quality assurance for large-scale programs. Include focus areas, assessment approach and criteria, typical artifacts, and regular interactions. | 35 points | Yes  No | Written Response Required. |  |  |
| 4. | Approach | Based on the size of this program, describe how you determine what risks are elevated to an executive dashboard summary? | 10 points | Yes  No | Written Response Required. |  |  |
| 5. | Approach | Describe how you determine the appropriate authoritative resources to apply to QA assessments and deliverable reviews? | 25 points | Yes  No | Written Response Required. |  |  |
| 6. | Approach | Describe how you maintain independence while establishing a trusted advisory relationship with project leadership? | 10 points | Yes  No | Written Response Required. |  |  |
| 7. | Approach | Please describe how you would respond to a project team resistant to your recommendations. | 10 points | Yes  No | Written Response Required. |  |  |
| 8. | Approach | How would you address a situation where agency leadership is dictating a direction you strongly believe will lead to serious negative consequences? | 10 points | Yes  No | Written Response Required. |  |  |

Return this exhibit to Procurement Coordinator at:  
[Joanna.colvin@watech.wa.gov](mailto:Joanna.colvin@watech.wa.gov)