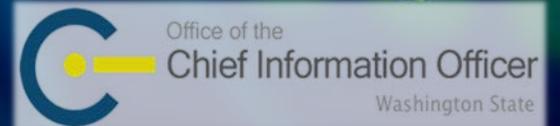


Technology Services Board Meeting

March 15, 2016
9:00 a.m. - 11:15 a.m.



"the consolidated technology services agency -RCW 43.105.006"



AGENDA

TOPIC	LEAD	PURPOSE	TIME
Welcome and opening remarks	Michael Cockrill	Information	9:00
Policies & Standards <ul style="list-style-type: none"> Policy 132: Quality Assurance Policy 114: Business Applications/System Governance 	Sue Langen	Discussion/Approval	9:10
Improving Project Outcomes <ul style="list-style-type: none"> Work Plan Update – Risk/Severity Approach Gaps Next Steps 	Rob St. John	Information	9:40
Subcommittee Recap	Rob St. John	Information	9:55
Legislative Updates <ul style="list-style-type: none"> Legislative Session <ul style="list-style-type: none"> Bills IT Pool Provisos Privacy Program <ul style="list-style-type: none"> SHB 2875 / Executive Order Training Program Results of Drone Taskforce Security <ul style="list-style-type: none"> Homeland Security Advisory Council Department of Homeland Security – Pilot National Science Foundation Briefing 	Connie Michener Michael Cockrill Alex Alben Agnes Kirk	Information/Discussion Information/Discussion Information	10:00 10:30 10:45
Public Comment			11:00
Executive Session <ul style="list-style-type: none"> Office of Cybersecurity Tour 	Agnes Kirk	Office Tour – Not open to Public	11:15

Current TSB Members

Industry Members

Kris Kutchera - Alaska Airlines*
Butch Leonardson - BECU*
Paul Moulton - Costco

Legislative Members

Sen. Karen Fraser - Senate D
Sen. Mark Miloscia - Senate R
Rep. Derek Stanford - House D
Rep. Chad Magendanz - House R

Executive Branch (Agency Directors)

Michael Cockrill - CIO & Chair
Dave Danner - UTC
Marcie Frost - DRS
Vikki Smith - DOR

Other Government

Bill Kehoe - CIO King County
Jeff Paulsen - Labor Rep

Blue - members present

Black - members absent



Policy & Standards Review

Request for Approval

Policy adoption process



Quality Assurance Policy & Standards

Independent & Qualified QA Provider

- Policy requires managerial & organizational independence of QA
- Standard 132.10 outlines minimum qualification, agencies can add

Readiness Assessment

- Readiness Assessment ahead of Investment Plan
- Standard 132.20 outlines minimum assessment components

Minimum QA Activities Described

- Baseline plan within 30 days, regular monthly reports after
- Standard 132.30 outlines minimum set of assessment areas and the minimum content of the QA report package.
- Added transition and operational readiness

Formalize Relationship with OCIO

- Reports to be delivered directly to OCIO
- OCIO has option to participate in QA selection
- Allows for periodic consultations between OCIO and QA

Emphasize Early Visibility & Timely Actions

- QA to deliver reports within 10 working days after report month
- QA to post reports to Dashboard within 2 days of delivery
- Agencies to document and publish response activities within 5 days

Formalize Relationship with Project Governance

- QA reports be delivered directly to the Sponsor
- Routine Steering Committee briefings and access to QA reports

Governor's Directive 16-01

Immediate Agency Action

Identify critical systems

Identify a business owner for each system

Ensure known issues and enhancements are assigned appropriate priority for each of these systems

Submit attestation to CIO by January 29th

Immediate CIO Action

Develop a policy to define & support ongoing expectations

Have policy in place by March 31st

General Policy 114 Direction

Identify business & technical owners who have key responsibilities

Formalize governance processes to prioritize using established rationale

Document processes for reporting, tracking & categorizing all known defects and enhancements

Ensure staff are trained

Monitor processes & periodically certify



Improving Project Outcomes

Information

OCIO 2016 priorities

- Current priority list
 - Project Outcomes
 - Enterprise Architecture
 - Investment Consultation
 - IT Strategy
 - Policies & Standards

Improving project outcomes

Critical success factors

Budget

Align technology strategy & public policy

IT strategy

4-6 year projection

Lessons learned

Capital budget model

IT budget pool

Portfolio

Invest in the right things

Enterprise strategies

Modern / Transform

Enterprise resource planning (ERP)

Unified business identifier (UBI)

Humans

eGov

Technology Business Management (TBM)

Delivery

Execute & deliver outcomes

Quality Assurance

Risk / Severity

Triggers / major projects to ISB

Process

People/skill

Responsibility

Governance

Project / Program management (PMO)

Taskforce

Done

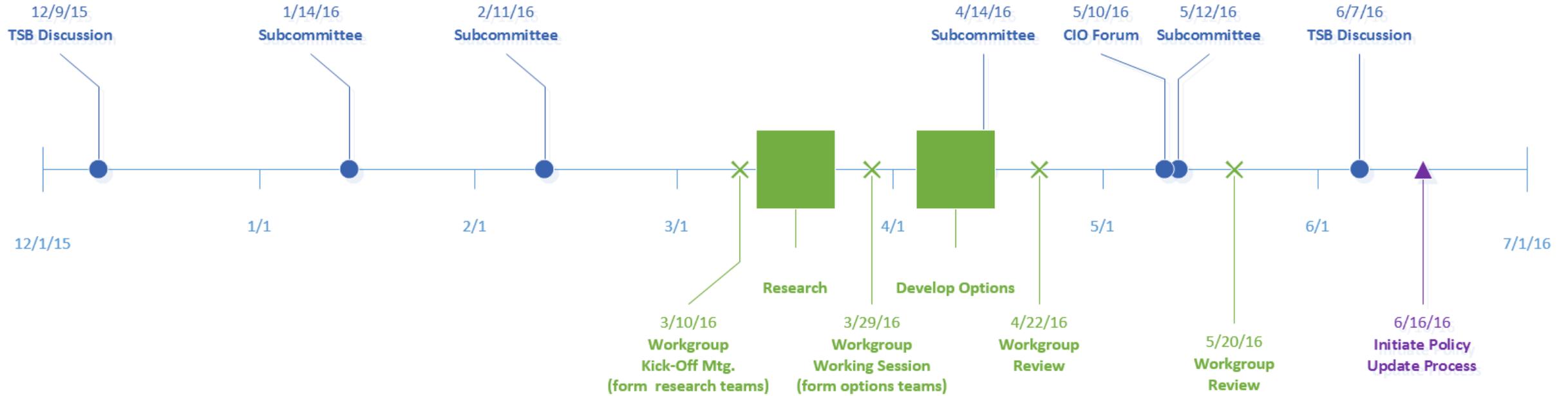
Improving Project Outcomes

Identifying Major Projects

Are we paying attention to the right projects?

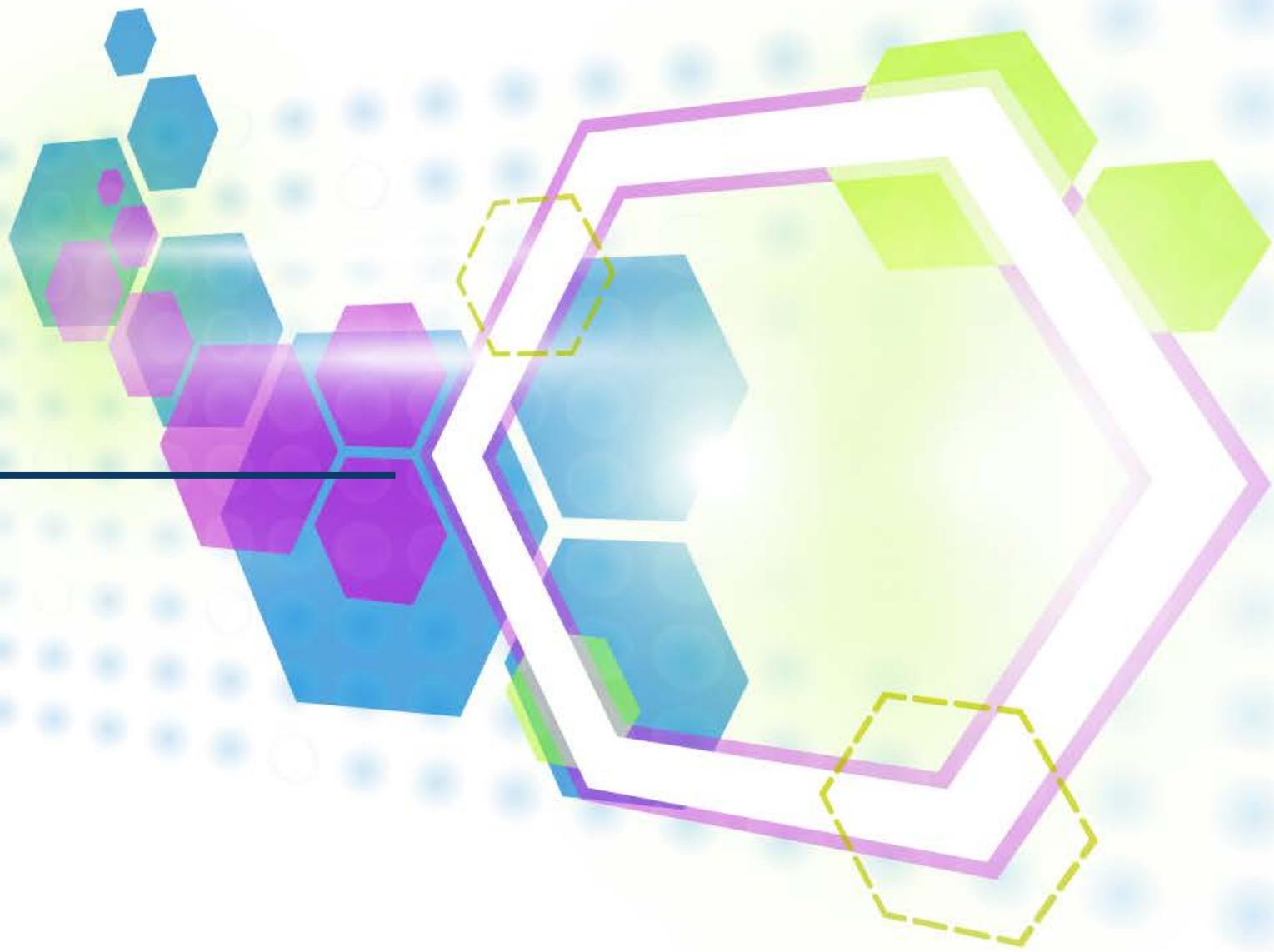
- Validate Risk/Severity approach
 - TSB Subcommittee validated general approach
- Gaps identified during TSB discussion
 - Mandatory / perfunctory
 - Innovative
 - Culture / change
 - Security / \$\$\$
 - Project risk vs agency risk
 - Privacy / data protection
- Next steps
 - CIO working group
 - Industry research

Schedule



Subcommittee Recap

Information



Legislative Session

Information / Discussion

Information technology bills

- HB 2125 - Information technology budget requests
- HB 2311 - Administrative rules validity
- HB 1671 - Open public meetings act civil penalties (delivered to the Governor)
- SB 6222 - Relating to the development of a one-stop business portal
- SB 6424 - Agency self-assessments
- SB 5278 - Legislative oversight of state agency performance

Privacy bills

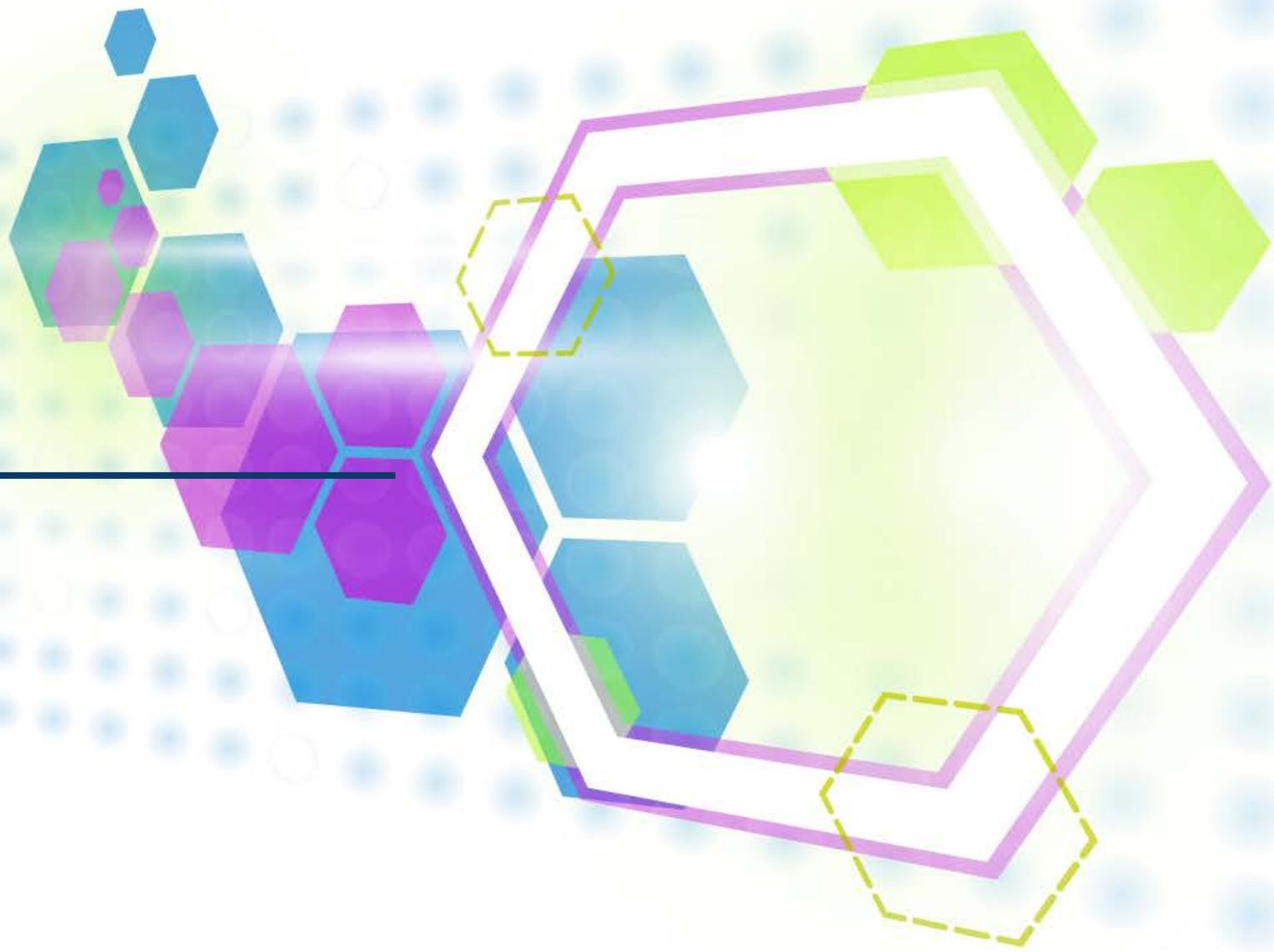
- SHB 2875 - Establishing the office of data privacy, protection & equity access (delivered to the Governor)
- HB 2956 - Technology in transportation
- HB 2362 - Relating to video/sound recordings by law enforcement or corrections officers
- ESHB 1094 - Biometrics identifiers
- SHB 2300 - Protecting guardian ad litem information (delivered to Governor)
- SSHB 2375 - Concerning cybercrime (delivered to Governor)
- ESSB 6356 - Employee disclosure information (delivered to the Governor)

Cybersecurity bills

- ESSB 6528 - Cybersecurity jobs act (delivered to Governor)
- HB 1561 - Concerning consideration of information technology security matters
- HJR 4203 - Breach of information technology systems

Budget proviso – OCIO requirements

- Governor's supplemental budget
- House budget
- Senate budget
- Transportation budget



Privacy Program

Information / Discussion

Key elements of EO 16-01

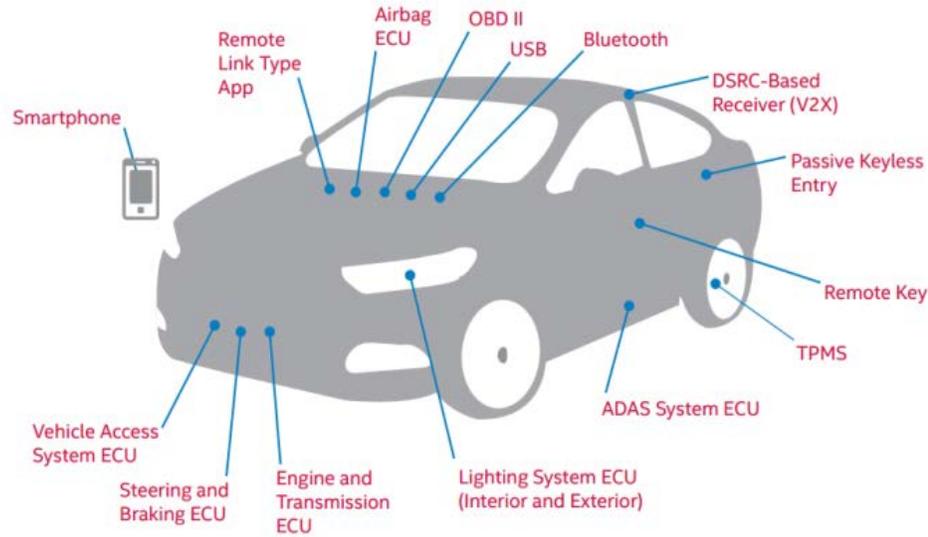
- Annual privacy review
- Privacy training
- Coordinate data protection and security with OCIO
- Major project review
- Develop best practices
- Consumer education
- Promote data minimization
- Sale of personal information
- Update privacy policies
- Monitor citizen complaints

Privacy training and initiatives

- Conduct privacy training
- Consult on new issues or problems
- Offer a new set of privacy policies for agency websites
- Distribute questionnaire to establish “baseline” privacy practices

Examining new technologies

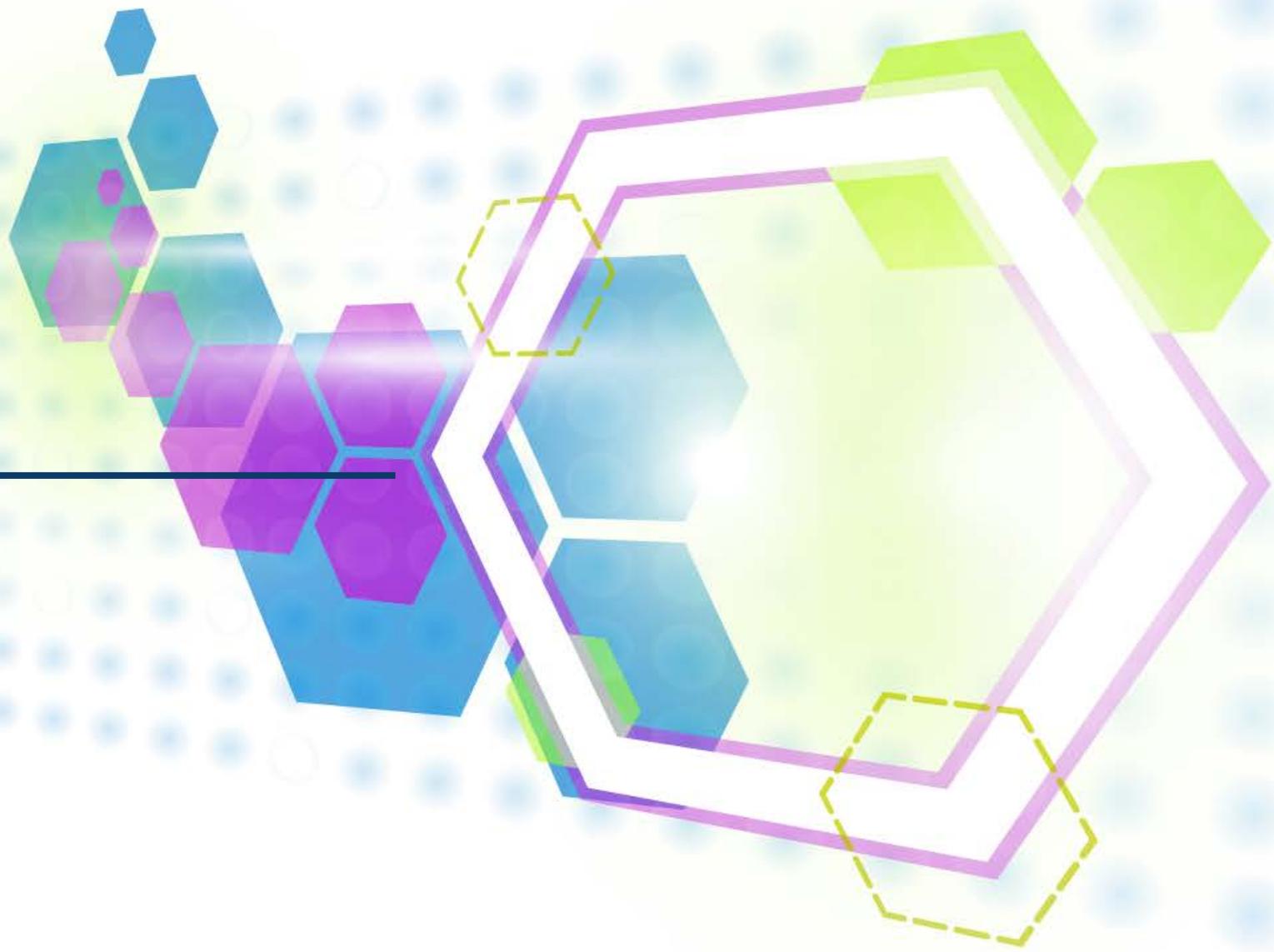
- Drones
- Body Cameras
- Automobiles



Paper: "The Privacy of Things"

Security

Information



Public Comment

Executive Session Office of Cyber Security Tour